



15151 E. Alameda Parkway, Ste. 5900
Aurora, Colorado 80012
303.739.7010

AuroraGov.org

SUBMITTAL CHECKLIST

APPLICATION NAME:

APPLICANT INFORMATION			
Organization			Representative Name
Business Address		Phone Number	
City, State, Zip		Email Address	

CONSULTANT / AGENT INFORMATION			
Organization			Representative Name
Business Address		Phone Number	
City, State, Zip		Email Address	

PROPOSED PROJECT INFORMATION					
Project Name					
Pre-Application Number		Zoning		Current Land Use	
Project Location		County		# of Mylar Sheets	

APPLICATION TYPE	
O&G Well Site Permit (OA / Site Plan)	O&G Midstream (OA / Site Plan Lateral Amendment) O&G
O&G Well Site Permit (Non-OA Site Plan Amendment)	Midstream (Non-OA Site Plan Lateral Amendment)
	Other Pipeline (OGM does not apply)

ALL APPLICATIONS / SITE PLANS / SITE PLAN AMENDMENTS / BY DEPARTMENT NEEDS

PLAN SET
Cover Page
Vicinity Map
Existing Conditions
Drilling Operations
Completion Operations
Production Operations
Interim Reclamation
Landscape Plan
Appurtenance Site and FEMA Floodplain Map
Photometric Operations Plan
Truck Tracking Analysis
Equipment Elevation Sheet

ADMINISTRATIVE
Application Form
Letter Of Introduction Comments
Project Summary
Applicable BMPs Addressed (Narrative List)
Neighborhood Meeting Schedule / Results / Report with Response To Public Comments
Response To Pre-Application Comments
Certificate of Liability Insurance Form
350 Foot Radius Abutters List (Midstream / Pipeline)
5,280 Foot Radius Abutters List (Upstream / Wellsite)
Project Development Schedule

SECURITY OPERATIONS (SecOps)
Operations Plan
Site Specific HAZOP
Emergency Response Plan
Fire Life Safety
Security Plan
DOT/PHMSA Forms (If Applicable)
Decommissioning / Final Reclamation Plan

Comments / Questions / Concerns for Case Manager

ENVIRONMENTAL REVIEW (Surface, Air, Water Quality Plans)
Noise Management Plan
Air Quality Plan
Weed Control Plan
Wildlife Impact Mitigation Plan
Fugitive Dust Suppression Plan
Lighting Plan
Landscape Plan
Vicinity / Context Map
Interim Reclamation Plan
Visual Mitigation Plan

AURORA WATER
Water Use Plan (CDPHE Reg. 84 If Applicable)
Preliminary Drainage Checklist
Preliminary Drainage Plan
Preliminary Drainage Letter
Floodplain Permit
Stormwater Management Plan (SWMP)
Groundwater Quality Monitoring Plan (GWQMP)
Fluid Disposal Plan

PUBLIC WORKS ENGINEERING
Traffic Control
Traffic Letter
Traffic Plan
Road Maintenance Agreement / Construction

LAND REVIEW SERVICES
License Agreement or Master License Agreement
Prospect Asset Purchase Agreement
Surface Use / Landowner Authorization
Previously Obtained Easement
Layflat Agreements (Temporary)