



OIL & GAS SUBMITTAL MEETING CHECKLIST

APPLICANT INFORMATION			
Name:		Organization:	
Address:			
Email:		Phone:	
CONSULTING AGENT FOR APPLICANT			
Agent Name:		Organization:	
Address:			
Email:		Phone:	
PROPOSED PROJECT INFORMATION			
Project Location:			
County:		Zoning:	
Pre-Application Reference Number:			

TYPE OF APPLICATION BEING SUBMITTED:

Oil & Gas Well Site Permit (**Operator Agreement**) /
Site Plan

Oil & Gas Well Site Permit (**Non-Operator Agreement**)
Site Plan Amendment

Oil & Gas Midstream Permit (**Operator Agreement**) Site Plan (If Applicable)

Oil & Gas Midstream Permit (**Non-Operator Agreement**) Site Plan Lateral Amendment

ALL APPLICATIONS / SITE PLANS / SITE PLAN AMENDMENTS

Letter of Introduction – Purpose and Need Statement
Legal Description
Site Plan
Oil & Gas Permit - Checklist
Oil & Gas Application Fees¹
Certificate of Insurance²
Project Development Schedule
Pre-App Response to Comments
Property Owner Authorization / Abutter's List
Preliminary Drainage Checklist / Plan / Report
Engineering / Public Works Checklist
CAD Data Submittal
Traffic Impact Study / Letter
Stormwater Management Plan (SWMP) / Civils
Groundwater Quality Management Plan
Wellbore Diagram
Landscape Plan

Real Property / License / Crossing Agreement
Mineral Rights Affidavit / Surface Use Agreements
Noise Management Plan
Air / Soil (NRCS) / Water Quality / Report / Plan
Wildlife Impact / Protection Plan
Water Supply / Delivery Plan
Interim Reclamation
Fluid Disposal Plan
Water Use Plan CDPHE Reg. 84
Operations Letter / Plan / Preliminary Hazard Analysis
Hazard Operations (PHA-HAZOP)
CECMC Forms / 2A / DOT Registration
Weed Control Plan
Gathering Line / Off-Location Produced Water Flowline³
Critical Infrastructure

Comments, Questions or Concerns

¹ Oil & Gas Application Fees are due before the Second Submittal, if not received, this will be placed on hold.

² All operations within the City limits of Aurora, including Well Sites, pipelines, and pipeline Associated Facilities require XCU coverage, per the Insurance Section in the Safety and Security of the Oil and Gas Manual: Section 135-3(m)(2)(a).

³ Applies to Midstream and Associated Facilities