



COLORADO
Department of
Transportation

Region 1 Traffic Section
2829 W. Howard Place, Second Floor
Denver, Colorado 80204
(303) 757-9891

January 23, 2025

ATTN: Tarek Adi
Thb Havana LLC
1960 South Havana Street
Aurora, Colorado 80014

RE: State Highway Access Permit No. 124202: This Quick Lube Vehicle Shop access is located on the East side of State Highway 30 a distance of 3,611 feet North of Mile Point 4 or Mile Point 4.684

Dear Permittee:

The Colorado Department of Transportation (CDOT) has received your signed permit and application fee. A copy of the issued permit is enclosed. The next step in the CDOT access permitting process is for you (Permittee) to obtain a Notice to Proceed (NTP). ***Failure to obtain an approved Notice to Proceed prior to any construction will be a violation of the State Highway Access Code (2 CCR 601-1, "the Code") § 2.4.***

Notice to Proceed Information

Well in advance of construction, the Permittee shall request a NTP in writing along with submitting other items, such as construction drawings, specifications, and other required documents to CDOT. The Permittee must submit a complete packet of this information to CDOT with their written request. If the Permittee chooses not to request the NTP, the permit expires pursuant to subsection 2.3(11)(d).

CDOT has seven days to determine if the NTP submittal is complete for review and then notify the Permittee of any deficiencies. If complete, CDOT will review and comment on the submitted information within 30-days. If CDOT determines the information is unacceptable, missing, or in need of correction, the Permittee shall correct their submittal and resubmit the complete request for NTP.

Once resubmitted, CDOT will review the revised NTP documents within 10-days. If the revised documents are satisfactory, CDOT will issue a NTP. If further corrections are necessary, the cycle of submittal, review and comments will repeat itself until approval is granted and the NTP is issued.

The request for NTP shall include the following documents, along with any other items specified in the Terms and Conditions of your permit:

- 1) **Cover Letter Requesting a NTP (include firm name, PE name and contact number)**
- 2) **Traffic Control Plan**

The traffic control plan must be:

- A. Consistent with CDOT Standard Plans Manual for Maintenance and Signing
- B. Consistent with the MUTCD
- C. Prepared by individual with American Traffic Safety Services Association (ATSSA) or Colorado Contractors Association certification - or sealed (stamped) by a Colorado registered professional engineer
- D. Acceptable to CDOT prior to any construction within the right-of-way
- E. Presented in a manner that provides a method of handling traffic (MHT) for each different phase of construction. The MHT will describe proposed construction phasing and will include dimensioned diagrams of work zone elements.

The final traffic control plan must be submitted a minimum of three working days in advance of construction. Such plans may be revised as necessary with CDOT concurrence.

3) Insurance Liability Certification

The Permittee or contractor shall be required to provide a comprehensive general liability and property damage insurance naming CDOT as an additional insured party, in the amounts of not less than \$1,000,000 per occurrence and automobile liability insurance of \$1,000,000 combined single limit bodily injury and property damage for each accident, during the period of access construction.

4) Complete Construction Plans

The Permittee shall provide digital copies (11" x 17") of construction plans and specifications for the proposed improvements. The plans shall:

- A. Address, as applicable, geometry, drainage, striping, signing, and signalization
- B. Include, but not limited to, layout of the access, highway improvements, utility locations, present and proposed drainage, present and proposed right-of-way lines, present and proposed traffic control devices, and clear zone analysis
- C. Sealed by a Colorado Professional Engineer in accordance with CRS 12-25-117
- D. Conform to the requirement of the permit terms and conditions
- E. If applicable, include the following statement on the cover page of the plans: "This design is in full compliance with Section 4 of the State Highway Access Code, 2 CCR 601-1 except for the following approved design waivers:"

Feel free to contact me with any questions you might have.

Respectfully,

Steve Loeffler
Region 1 Permits Unit Supervisor