



Aurora Mental Health & Recovery

July 6, 2023

Liz Fuselier
Zoning and Plan Review, City of Aurora
15151 E. Alameda Parkway
Aurora, CO 80012

RE: Aurora Housing Authority – Potomac Campus Housing (AHA-PCH) Site Plan

Dear Ms. Fuselier:

This letter is acknowledging that Aurora Comprehensive Community Mental Health Center Inc. (now Aurora Mental Health & Recovery) is the legal owner of:

Lot 1 Blk 1 Careunit of Aurora Sub 1st Flg, County of Arapahoe, State of Colorado

As the owner, we authorized the submittal of the site plan application and all its required documentation for (project #1703607) Aurora Housing Authority – Potomac Campus Housing (AHA-PCH) by Aurora Housing Authority for the subject property to the City of Aurora on July 6, 2023. Please let us know if you have any questions or require further information.

Best regards,

A handwritten signature in blue ink that reads "Nazan Wolfe". The signature is fluid and cursive.

Nazan Wolfe
Director, Plant Operations
Aurora Mental Health & Recovery



PRE-SUBMITTAL MEETING CHECKLIST

15151 E. Alameda Parkway, Suite 2300 • Aurora, CO 80012 • 303.739.7250
Fax: 303.739.7268 • AuroraGov.org/Planning

NOTE: This form should be submitted to your Case Manager at the time a Pre-Submittal Meeting is scheduled.

APPLICANT INFORMATION

Name:	Organization:
Address:	
Email:	Phone:

AGENT | CONSULTANT INFORMATION

Name:	Organization:
Address:	
Email:	Phone:

PROJECT INFORMATION

Location (intersection or address):	County:
Zoning District:	Acreage:
Pre-Application Meeting Number:	Proposed Number of Lots (if applicable):
Proposed Square Footage (if applicable):	

TYPE OF APPLICATION(S) BEING SUBMITTED:

- | | |
|--|--|
| <input type="checkbox"/> Site Plan / Site Plan Amendment | <input type="checkbox"/> Master Plan / Master Plan Amendment |
| <input type="checkbox"/> Conditional Use | <input type="checkbox"/> Subdivision Plat / Plat Amendment |
| <input type="checkbox"/> Zoning Map Amendment | <input type="checkbox"/> Street Vacation |

APPLICATIONS ARE TO BE FULLY SUBMITTED BY WEDNESDAY AT NOON TO BE REFERRED OUT THE FOLLOWING WEEK. IF THE APPLICATION FAILS THE PRE-ACCEPTANCE REVIEW, IT WILL BE PUSHED OUT TO THE NEXT WEEK AND ADDITIONAL INFORMATION MUST BE UPLOADED BY THE NEXT WENESDAY AT NOON.

PROJECT DESCRIPTION

REQUIRED DOCUMENTS

All Applications

- Detailed Letter of Introduction
- Property Owner Authorization (if applicant is not the property owner)
- Response to Pre-Application Meeting Notes
- Mineral Rights Affidavit

Site Plans

- Site Plan or Preliminary Plat Document per Site Plan Manual
- Preliminary Drainage Report or Letter and PDR Checklist
- Traffic Impact Study or Letter (if required by Public Works)

Subdivision Plats / Plat Amendments

- Plat or Plat Amendment Document per Subdivision Plat Manual
- Title Work
- Legal Description
- Certificate of Taxes Due

Master Plans / Master Plan Amendments

- All Master Plan Requirements per Master Plan Manual
- Master Drainage Report and PDR Checklist
- Master Traffic Impact Study (if required by Public Works)
- Master Utility Study (if required by Aurora Water)

Conditional Uses

- Detailed Operations Plan

Zoning Map Amendments

- Metes and Bounds Legal Description with Associated Illustrative Exhibit
- Conceptual Site Plan or Rendering (if Site Plan is not submitted concurrently)

OTHER INFORMATION

Sheets to be recorded

Number of Plat Sheets _____

Number of Site Plan Sheets _____