Planning and Development Services   City of Aurora

Planning Division
15151 E. Alameda Parkway, Ste. 2300   *Worth Discovering • auroragov.org*
Aurora, Colorado 80012
303.739.7217

November 22, 2023

Taylor Pohlman
Northpoint Development
3315 N Oak Way
Kansas City, MO 64116

Re: **2nd Technical Submission Review** – Stafford Logistics Center Trailer Parking
Master Plan Amendment, Site Plan, and Plat
Application Number: **DA-2170-06**
Case Numbers: **2019-7001-03; 2023-6014-00; 2023-3011-00**

Dear Mr. Pohlman:

Thank you for your second technical submission. We have reviewed your plans, and this master plan amendment, site plan, and plat is now ready to go to mylars. No further technical submittals are required.

To ensure proper tracking, please complete and submit the attached Mylar Checklist when you submit your mylars for your plat. The Planning Department reserves the right to reject any mylars that fail to address these items. Please be aware that Mylar routing takes approximately 10-15 days.

Please note the Adams County plat recording notes on the attachment for mylar sheets.

Please upload a clean pdf document that matches the mylar. Please submit mylars to Access Aurora at the eastern side of the Aurora Municipal Center.

As always, if you have any comments or concerns, please let me know. I may be reached at stimms@auroragov.org.

Sincerely,

Steve Timms, AICP
Planning Supervisor
City of Aurora Planning Department

cc: Jesse Carano - Ware Malcomb 990 S Broadway Ste 230 Denver CO 80209
Brit Vigil, ODA
Filed: K:\$DA\2170-06tech1

Instructions: The applicant shall confirm that each item listed below has been completed by checking each box or writing not applicable (N/A) and signing and dating the bottom of the form before submitting MYLARs to the Planning Case Manager.

☐ All required city fees have been paid (verify this with the Planning Case Manager).

☐ Comments from all departments have been addressed and all changes to the MYLARs have been approved by the affected departments prior to submittal of the final MYLARs to the Planning Case Manager.

☐ Drainage plan approved and civil drawings near completion.

☐ The effective date on the title work and Certificate of Taxes Due is within 30 days of final city approval of the plan.

☐ If an Avigation Easement is required, a copy of the recorded document has been submitted to the Planning Case Manager and the City Clerk and Recorder.

☐ The surveyor, property owner(s), and mortgage company have signed both cover sheets with *black indelible ink.*
- Please ensure that the signatures, stamps and seals text do not smear

☐ The notary has filled in the signature block and applied their indelible stamp in *black indelible ink.*
- Please ensure that the stamp does not smear

☐ The surveyor has applied their stamp and signed their name through the stamp.
- Please ensure that the stamp does not smear

☐ Submit one complete set of signed and notarized MYLARs and one additional signed and notarized cover sheet for each site plan, CSP, GDP, FDP, etc. Subdivision plats require submittal of one set of signed and notarized MYLARs.

- *Adams County*
  a. One complete set of signed and notarized MYLARs in 18 inch by 24 inch format
  b. One additional signed and notarized MYLAR cover sheet in 24 inch by 36 inch format for the city
  c. For plats one complete set 18 inch by 24 inch
- *Arapahoe County & Douglas County*
  a. One complete set of signed and notarized MYLARs in 24 inch by 36 inch format
  b. One additional signed and notarized MYLAR cover sheet in 24 inch by 36 inch format for the city
  c. Please note that all MYLARs shall be four millimeters thick, double mat, reverse print/burn, and photo quality
  d. For plats, one complete set of 24 inch by 36 inch plats

Allow 10 or more business days for Mylar processing

Project Name: _____ DA #: _____

Applicant Signature: _____ Date: _____

Phone: _____ Email: _____

Note: This form is also available online