



OIL & GAS SUBMITTAL MEETING CHECKLIST

APPLICANT INFORMATION			
Name:		Organization:	
Address:			
Email:		Phone:	
CONSULTING AGENT FOR APPLICANT			
Agent Name:		Organization:	
Address:			
Email:		Phone:	
PROPOSED PROJECT INFORMATION			
Project Location:			
County:		Zoning:	
Pre-Application Reference Number:			

TYPE OF APPLICATION BEING SUBMITTED:	
Oil & Gas Well Site Permit (Operator Agreement) / Site Plan	Oil & Gas Well Site Permit (Non-Operator Agreement) Site Plan Amendment
Oil & Gas Midstream Permit (Operator Agreement) Site Plan (If Applicable)	Oil & Gas Midstream Permit (Non-Operator Agreement) Site Plan Lateral Amendment

ALL APPLICATIONS / SITE PLANS / SITE PLAN AMENDMENTS	
<p>Letter of Introduction – Purpose and Need Statement</p> <p>Legal Description</p> <p>Site Plan</p> <p>Oil & Gas Permit - Checklist</p> <p>Oil & Gas Application Fees¹</p> <p>Certificate of Insurance²</p> <p>Project Development Schedule</p> <p>Pre-App Response to Comments</p> <p>Property Owner Authorization / Abutter's List</p> <p>Preliminary Drainage Checklist / Plan / Report</p> <p>Engineering / Public Works Checklist</p> <p>CAD Data Submittal</p> <p>Traffic Impact Study / Letter</p> <p>Stormwater Management Plan (SWMP) / Civils</p> <p>Groundwater Quality Management Plan</p> <p>Wellbore Diagram</p> <p>Landscape Plan</p>	<p>Real Property / License / Crossing Agreement</p> <p>Mineral Rights Affidavit / Surface Use Agreements</p> <p>Noise Management Plan</p> <p>Air / Soil (NRCS) / Water Quality / Report / Plan</p> <p>Wildlife Impact / Protection Plan</p> <p>Water Supply / Delivery Plan</p> <p>Interim Reclamation</p> <p>Fluid Disposal Plan</p> <p>Water Use Plan CDPHE Reg. 84</p> <p>Operations Letter / Plan / Preliminary Hazard Analysis</p> <p>Hazard Operations (PHA-HAZOP)</p> <p>CECMC Forms / 2A / DOT Registration</p> <p>Weed Control Plan</p> <p>Gathering Line / Off-Location Produced Water Flowline³</p> <p>Critical Infrastructure</p>

Notes:

Legal Description is located in Letter of Introduction, Fees to be paid once posted to portal, License Agreement has already been submitted separately to Real Property.

¹ Oil & Gas Application Fees are due before the Second Submittal, if not received, this will be placed on hold.

² All operations within the City limits of Aurora, including Well Sites, pipelines, and pipeline Associated Facilities require XCU coverage, per the Insurance Section in the Safety and Security of the Oil and Gas Manual: Section 135-3(m)(2)(a).

³ Applies to Midstream and Associated Facilities