



OIL & GAS SUBMITTAL MEETING CHECKLIST

APPLICANT INFORMATION				
Name:			Organization:	
Address:				
Email:			Phone:	

CONSULTING AGENT FOR APPLICANT				
Agent Name:			Organization:	
Address:				
Email:			Phone:	

PROPOSED PROJECT INFORMATION				
Project Location:				
County:		Zoning:		Acreage:
Pre-Application Reference Number:				

TYPE OF APPLICATION BEING SUBMITTED:	
Oil & Gas Well Site Permit (Operator Agreement) / Site Plan	Oil & Gas Well Site Permit (Non-Operator Agreement) Site Plan Amendment
Oil & Gas Midstream Permit (Operator Agreement) Site Plan (If Applicable)	Oil & Gas Midstream Permit (Non-Operator Agreement) Site Plan Lateral Amendment

ALL APPLICATIONS / SITE PLANS / SITE PLAN AMENDMENTS	
Letter of Introduction – Purpose and Need Statement Legal Description Site Plan Oil & Gas Permit - Checklist Oil & Gas Application Fees ¹ Certificate of Insurance ² Project Development Schedule Pre-App Response to Comments Property Owner Authorization / Abutter's List Preliminary Drainage Checklist / Plan / Report Engineering / Public Works Checklist CAD Data Submittal Traffic Impact Study / Letter Stormwater Management Plan (SWMP) / Civils Groundwater Quality Management Plan Wellbore Diagram Landscape Plan	Real Property / License / Crossing Agreement Mineral Rights Affidavit / Surface Use Agreements Noise Management Plan Air / Soil (NRCS) / Water Quality / Report / Plan Wildlife Impact / Protection Plan Water Supply / Delivery Plan Interim Reclamation Fluid Disposal Plan Water Use Plan CDPHE Reg. 84 Operations Letter / Plan / Preliminary Hazard Analysis Hazard Operations (PHA-HAZOP) CECMC Forms / 2A / DOT Registration Weed Control Plan Gathering Line / Off-Location Produced Water Flowline ³ Critical Infrastructure
Comments, Questions or Concerns	

¹ Oil & Gas Application Fees are due before the Second Submittal, if not received, this will be placed on hold.

² All operations within the City limits of Aurora, including Well Sites, pipelines, and pipeline Associated Facilities require XCU coverage, per the Insurance Section in the Safety and Security of the Oil and Gas Manual: Section 135-3(m)(2)(a).

³ Applies to Midstream and Associated Facilities