



Planning Division
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 Aurora, Colorado 80012
 303.739.7250

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February 9, 2023

Carl Koelbel
 Koelbel & CO
 5291 E Yale
 Denver, CO 80222

Re: Development Application DA-2241-05
 Innovus Commercial Office Building - Site Plan W/Adjustment and Plat
 Location: QS:07T - Southwest Corner of E 6th Avenue and N Valdai Street
 Case Number(s): 2023-6006-00; 2022-3011-03

Dear Mr. Koelbel:

The Planning Department has received your Development Application and assigned it to Liz Fuselier who will be your Case Manager. Liz will be responsible for processing the application and guiding it through the Planning Department's review process.

The processing start date for this review cycle was Monday, February 6, 2023
 The City's initial review comments on your application are due to you on Friday, March 3, 2023.
 Your second submission is due to us on or before Friday, March 24, 2023.
 Our review of your second submission is due to you Friday, April 14, 2023.
 Your Planning Commission hearing has been tentatively scheduled for Wednesday, May 10, 2023.

The Planning Department will make every effort to help you meet this schedule, but please note that the dates listed above are dependent on the timelines and completeness of all your submissions. If at any time you think you won't be able to meet a specific deadline, please contact your Case Manager as soon as possible so that we can adjust your schedule. Our schedule is based on actual working days and has already taken into account city holidays.

Under our system of enhanced review, it is possible to achieve a faster processing time than shown above if you respond early to our comments or if fewer submissions are required than originally anticipated.

Please remember that all abutter notices for public hearings must be sent and the site notices must be posted at least 10 days prior to the hearing date. These notifications are your responsibility, and the lack of proper notification will cause the public hearing date to be postponed. It is important that you obtain an updated list of adjacent property owners from the county before the notices are sent out. Take all necessary steps to ensure an accurate list is obtained, including checking with adjacent builders if development activity and/or sales are taking place on properties adjacent to your site.

For additional information about your application contact Liz Fuselier at 303-739-7450. If at any time you have concerns about the timing or content of our reviews or any other questions, you may also call me directly at 303-739-7251.

We look forward to working with you!

Sincerely,

Brandon Cammarata
 Planning Manager
 City of Aurora, Planning Department

cc: Ted Swan, Ware Malcomb, 990 S Broadway Ste 230, Denver, CO 80209
 Liz Fuselier, Case Manager
 Scott Campbell, Neighborhood Services
 Jacob Cox, ODA
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